

NATIONAL UNIVERSITY OF STUDY AND RESEARCH IN LAW, RANCHI

CONVOCATION FORM

**To,
The Assistant Registrar (In – Charge),
National University of Study and Research in Law, Ranchi**

AFFIX PASSPORT SIZE
PHOTOGRAPH WITH
SIGNATURE

Dear Sir,

With reference to letter No. **NUSRL/VCCELL/3134** dated 10.10.2018, this is to inform you that:-

1. (a) I, _____, am eligible to receive my degree in the NUSRL 2nd Annual Convocation, 2018. I shall attend the convocation rehearsal and shall also be present at the Convocation to receive my degree in person. A fee of Rs. 2,000/- is being remitted in favour of Registrar, NUSRL, Ranchi through NEFT only, as mentioned below along with this letter on or before Monday, November 5, 2018 or with an additional late fee of Rs. 1,000/- after the last date but not later than Friday, November 16, 2018.

I also agree to pay Rs. 1,000/- (refundable) towards security deposit and hire charges of Rs. 300/- for the formal academic gowns and I also agree to return the gowns immediately after the Convocation ceremony.

2. (b) I, _____, shall not be able to attend the Convocation and therefore, request you that I may be admitted to the Degree in absentia. A fee of Rs. 2,000/- and an additional sum of Rs. 250/- towards postal charges is being remitted in favour of Registrar, NUSRL, Ranchi through NEFT only, as mentioned below along with this letter on or before Monday, November 5, 2018 or with an additional late fee of Rs. 1,000/- after the last date but not later than Friday, November 16, 2018. I also request that my degree certificate be sent by Registered Post at the under mentioned address.

Yours faithfully

SIGNATURE

Place:

Date:

(TO BE FILLED IN BLOCK LETTERS ONLY)

(As will appear in the Degree)

NAME: _____

MIDDLE NAME: _____

SURNAME: _____

Enrolment No. _____

Roll No. _____

B.A. – LL.B. (Hons.) **Batch 2011-2016** **Batch 2012-2017** **Batch 2013-2018**

LL.M. **2016** **2017** **2018**

Address: _____

Pin Code:

Telephone No:

Mobile:

E-mail Address:

NEFT Details:

Unique Transaction No. (UTR): _____

Bank: _____

Branch: _____

A/c No.: _____

Amount Paid: **Rs. 3,300/-** **Rs. 2,250/-** **Rs. 4,300/-** **Rs. 3,250/-**

BANK DETAILS FOR NEFT:

Favouring: NUSRL Ranchi

Bank: HDFC Bank

Branch: Kanke Road, Ranchi

IFSC: HDFC0002687

A/c. No. 50100212797372